


Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 5/17/2022	PREPARED BY: Eric Wyant
Meeting Date Requested: 5/24/2022	PRESENTED BY: Eric Wyant
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Bi-County Step Exception Request	
FISCAL IMPACT: \$1,768 for 2022 (Franklin County's share of \$5,052 total impact)	
BACKGROUND: Joseph Baker who is a current juvenile detention officer with over 20 years of service to juvenile detention has been promoted to Detention Supervisor. In recognition of his extensive work experience, and the difficult labor market should the counties have to recruit from outside the agency, the request is to advance J Baker from a "Step A" on the Bi-County salary schedule with a monthly salary of \$4,533, to a "Step D" with a monthly salary of \$4,954. The Bi-County resolution was approved by the Benton County Commissioners at their May 17, 2022 meeting.	
RECOMMENDATION: HR and County Administration recommend approval of the resolution as presented. While personnel matters are managed through Benton County for Bi-County employees, upon reviewing this request I do not believe it to be inconsistent with other types of requests when an internal candidate has extensive experience.	
COORDINATION: L Wingfield, Benton County HR Manager developed the attached resolution and Bi-County salary request form, for myself to review and submit for approval by the Franklin County Board of Commissioners.	
ATTACHMENTS: (Documents you are submitting to the Board) 1. Joint Resolution (2 originals, forthcoming from Benton County) 2. Bi-County Salary Request Form (1 original, forthcoming from Benton County)	
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Franklin County Clerk of the Board will distribute Benton County's original copies to their Clerk of the Board	

I certify the above information is accurate and complete.

 . Eric Wyant, HR Director

COPY

JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. _____

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON

IN THE MATTER OF AUTHORIZING THE CHAIRMAN OF THE BENTON COUNTY BOARD OF COMMISSIONERS AND THE CHAIRMAN OF THE FRANKLIN COUNTY BOARD OF COMMISSIONERS TO SIGN THE BI-COUNTY SALARY REQUEST STATEMENT FOR JOSEPH BAKER.

BE IT RESOLVED, the Board of Benton County Commissioners and the Board of Franklin County Commissioners approve the salary request statement, as presented, for Joseph Baker; and,

BE IT FURTHER RESOLVED, the Board of Benton County Commissioners authorize their Chairman to sign the attached Salary Request Statement and the Board of Franklin County Commissioners authorize their Chairman to sign the attached Salary Request Statement.

Dated this ____ day of _____, 20____.

Dated this ____ day of _____, 20____.

BENTON COUNTY BOARD OF
COMMISSIONERS

FRANKLIN COUNTY BOARD OF
COMMISSIONERS

Chairman of the Board

Chairman of the Board

Member

Member

Member

Member

Constituting the Board of Commissioners
of Benton County, Washington

Constituting the Board of Commissioners
of Franklin County, Washington

Attest.....
Clerk of the Board

Attest.....
Clerk of the Board

BI-COUNTY SALARY REQUEST FORM

COPY

EMPLOYEE/CANDIDATE Joseph Baker POSITION Detention Supervisor
OFFICE/DEPARTMENT Juvenile EFFECTIVE DATE June 1, 2022
UNION Juvenile Court Guild LINE ITEM 1627

REQUESTED SALARY \$4,806.00/Month BUDGETED SALARY \$5,707.00/Month
REQUESTED GRADE AND STEP 13-D BUDGETED GRADE AND STEP 13-I

BACKGROUND INFORMATION: State how this individual meets or exceeds the position requirements.

Mr. Baker has been a contributing member of the Juvenile Detention team for over 20 years. Given Mr. Baker's extensive experience, knowledge, and dedication to the Juvenile Justice system, we feel promoting Mr. Baker and placing him at a step 13D on the Juvenile Court Salary Schedule is justified.

ELECTED OFFICIAL/DEPARTMENT MANAGER

DATE

COUNTY COMMISSIONERS USE ONLY

This request was Approved ☐ or Denied ☐ during the
Benton County Board Meeting on _____, 2022

This request was Approved ☐ or Denied ☐ during the
Franklin County Board Meeting on _____, 2022

CHAIRMAN

CHAIRMAN